

IN THE CIRCUIT COURT OF JUDICIAL CIRCUIT NO. 03  
County of BUREAU COUNTY  
700 SOUTH MAIN ST  
PRINCETON IL 61356-0000

PETIT JUROR SUMMONS

Dear Prospective Juror:

You are hereby summoned to appear before the Circuit Court of said County at the Courthouse in the City of PRINCETON, IL 61356-0000 on

February 06, 2017 at 8:45 A.M. to serve as Petit Juror.

You are directed to call 815/872-2001 after 5 P.M. the EVENING BEFORE February 06, 2017 to receive a recorded message concerning your jury duty services.

\*\*\*\*\*

Your juror sequence number is 050129.

You are in summons group 02062017.

You are on panel A

Your call number is 00018,

\*\*\*\*\*

If you have any questions concerning this summons, or if you have moved to another county or are a non-U.S. resident, please contact the Clerk of the Circuit Court of the above-named county at 815/872-2001.

Access to jury service is available to all persons as required by the ADA act of 1990. If you are a person with a disability, and are in need of accommodations please call 815/872-2001 no later than 14 days prior to your report date.

WITNESS: DAWN M REGLIN Clerk of the Circuit Court and  
the Seal thereof at PRINCETON, IL 61356-0000

DAWN M REGLIN  
Circuit Clerk

Seal

\*\*\*\* NOTE \*\*\*\*

You are directed to call 815-872-2001 after 5 P.M. the EVENING BEFORE to receive a recorded message concerning your jury duty services.

\*\*\*\* WARNING \*\*\*\*

FAILURE TO APPEAR FOR JURY SERVICES AS DIRECTED IN THIS SUMMONS IS IN CONTEMPT OF COURT AND MAY RESULT IN SERVICE OF A SUMMONS BY THE COUNTY SHERIFF.

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This notice issued on January 10, 2017.

Service Date  
January 30, 2017



January 11, 2017

*Dawn M. Reglin*

**Clerk of the Circuit Court**

13<sup>th</sup> Judicial Circuit, Bureau County

700 South Main Street

Princeton, IL 61356

email: dreglin@bureaucounty-il.gov



Telephone 815-872-2001

Fax 815-872-0027

DEAR PROSPECTIVE JUROR:

You were selected to appear for Jury Duty at the Bureau County Courthouse, 700 S. Main St., Princeton, Illinois on the date shown on the enclosed summons. Jurors are randomly selected by computer, based on information received from voter registration, the IL Secretary of State, including IL Identification Cards, IL Disabled Person Identification Cards, and the IL Dept. of Employment Security.

**ENCLOSED IS A JUROR QUESTIONNAIRE WHICH YOU MUST COMPLETE AND RETURN TO THE CIRCUIT CLERK WITHIN FIVE (5) DAYS IN THE ENCLOSED SELF-ADDRESSED ENVELOPE.**

While the questionnaire may seem to pry unnecessarily into your personal affairs, these questions are typically asked during the jury selection process in order to obtain a fair and impartial jury. It saves valuable time to ask you these questions in advance.

Your jury service will likely be for one day or one case, although a jury may serve more than one day. Your service requires you to stay until the trial is completed or until you are discharged by the Court. Monetary compensation will be paid to you in the sum of \$15.00 for the first day of attendance, and \$25.00 for each additional day of attendance as a juror, plus mileage to and from your Bureau County residence to the courthouse.

**TO BE EXEMPT FROM THE COURTHOUSE CELL PHONE BAN, A JUROR MUST SHOW HIS/HER JURY SUMMONS LETTER TO COURTHOUSE SECURITY ON EACH DAY OF JURY SERVICE IN ORDER TO BRING HIS/HER PERSONAL CELL PHONE INTO THE COURTHOUSE. HOWEVER, CELL PHONES WILL NOT BE ALLOWED IN THE JURY ROOM DURING DELIBERATIONS ON A VERDICT.**

Employment or other activities are not reasons to be excused from jury duty. If you feel you cannot serve as a juror, please list the reason on the questionnaire. If you have a medical condition that would prevent your service, a doctor's certificate must be included with your questionnaire indicating inability to serve due to your health condition.

**PLEASE DO NOT CALL THE CIRCUIT CLERK TO BE EXCUSED FROM JURY DUTY. All juror requests for excusal or deferral are reviewed by the County Board's Jury Committee. **UNLESS** you receive a **NOTICE** by mail from the Circuit Clerk stating that you have been **excused or deferred**, **YOU MUST REPORT FOR JURY DUTY** on your service date. **WHEN REPORTING FOR JURY SERVICE PLEASE REPORT TO THE BAILIFF ON THE SECOND FLOOR OF THE COURTHOUSE.****

**THE ENCLOSED SUMMONS DIRECTS YOU TO CALL THE CIRCUIT CLERK'S OFFICE AT 1-815-872-2001 AFTER 5:00 P.M. THE NIGHT BEFORE YOU ARE TO REPORT FOR JURY DUTY.** The recorded message will advise you whether to appear for jury duty on the following day. Be advised no payment will be made if you report for jury duty on a date when you were instructed otherwise.

Thank you for your attention to this matter.

Dawn M. Reglin  
Clerk of the Circuit Court of Bureau County, IL

## **FREQUENTLY ASKED QUESTIONS BY JURORS WHO RECEIVE A JURY SUMMONS.**

**I no longer live in Bureau County...should I return the questionnaire?** Yes, you must return the questionnaire in the envelope provided. Fill in your name and current address including zip code at the top of the questionnaire, write "no longer in Bureau County" on the questionnaire. You will be excused from jury duty. If the questionnaire was mailed to a family member who no longer lives with you in Bureau County, please fill in their name and current address and sign the questionnaire for them stating your relationship to that person.

**I received a questionnaire for my family member who is deceased...what should I do?** We apologize for the fact that our juror lists are not always current. In this event, please WRITE THEIR NAME and "DECEASED" on the questionnaire and return it in the envelope provided.

**I received a questionnaire for my family member who resides in a nursing home or healthcare facility...what should I do?** Please write their name on the top of the questionnaire and the name of the facility where they reside and return it in the envelope provided.

**I don't hear well OR I cannot sit for a long period of time OR I have a heart condition. What should I do?** If you have a medical condition that prohibits you from being a juror, please send a note from your doctor stating your inability to serve with your questionnaire in the envelope provided. We cannot excuse a juror who does not send us a note from a physician.

**I have a medical condition that requires me to eat at certain times or stretch my legs often...what should I do?** Return your questionnaire in the envelope provided. We try our best to accommodate jurors with medical conditions that do not prohibit them from serving. Please indicate on your questionnaire if you require special attention and we will do everything we can to accommodate you during your jury service.

**I served on a jury less than a year ago and I don't want to serve again...what can I do?** If you served on a jury in the last 12 months, please indicate on your questionnaire the month and year you last served and you will be excused from the jury service term on your jury summons.

**I have vacation plans OR I am scheduled for surgery OR my employer requires me to attend a conference OR I am a farmer and will be in the field OR I will be living out of state during that time OR I have a doctor's appointment on the date of my jury summons...what should I do?** You must complete the questionnaire, indicate your situation that conflicts with your jury service and return it in the envelope provided.

**My employer cannot do without me...what should I do?** Your employer must provide in writing on your employer's letterhead a statement indicating the conflict that would be caused by your jury service. You must fill out the questionnaire and return it with your employer's letter in the envelope provided. You will be notified if your jury service was deferred (postponed).

**After I return my questionnaire will I hear from the Circuit Clerk again?** If you ask to be excused or deferred from jury service, your questionnaire will be reviewed by the Jury Committee. The Circuit Clerk will send you a letter stating the Jury Committee's decision.

**How much time will I actually serve during my jury term?** On the first day of service there will be a short explanation of the jury process before jury selection begins. If you are not selected that day, you may be released and told to come back another day. Jury service is very unpredictable.

January 9, 2017

**JUROR QUESTIONNAIRE**

**MUST BE COMPLETED AND RETURNED WITHIN FIVE (5) DAYS**

**PLEASE PRINT WITH A PEN OR TYPE**

**JUROR CALL NUMBER** \_\_\_\_\_ **JUROR SEQUENCE NUMBER** \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Birthdate: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Miles 1-Way to the Courthouse: \_\_\_\_\_ Years in Bureau Co.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Your Maiden Name (if applicable): \_\_\_\_\_ Single: \_\_\_\_\_ Married: \_\_\_\_\_ Widowed: \_\_\_\_\_ Divorced: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

List of Children (include age, sex and occupation): 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Are you a U.S. Citizen? Yes \_\_\_ No \_\_\_ Are you a resident of Bureau County? Yes \_\_\_ No \_\_\_

Have you ever served on a jury? Yes \_\_\_ No \_\_\_ Type of Jury: Civil \_\_\_ Criminal \_\_\_ Grand \_\_\_

When? \_\_\_\_\_

Have you or a family member ever been the victim of a crime? \_\_\_\_\_

Have you ever made a claim for personal injury? Yes \_\_\_ No \_\_\_ (if yes, please explain) \_\_\_\_\_

Has a claim for personal injury ever been made against you? Yes \_\_\_ No \_\_\_ (if yes, please explain) \_\_\_\_\_

Have you ever been party to a Lawsuit, Civil or Criminal? Yes \_\_\_ No \_\_\_ (if yes, please explain) \_\_\_\_\_

Are you related to a law enforcement officer? Yes \_\_\_ No \_\_\_ (if yes, please explain) \_\_\_\_\_

Have you or any member of your family ever been convicted of a crime, other than a minor traffic violation?

Is there any reason why you should not serve as juror? Yes \_\_\_ No \_\_\_ (if yes, please state the reason) \_\_\_\_\_

**ACKNOWLEDGEMENT**

I hereby acknowledge service of this summons to appear for service as a juror on the date and time specified by the summons.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_